

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

| | | | |
|--------------------------------------|--|---|--|
| Decision type | <input type="checkbox"/> Key Decision | <input checked="" type="checkbox"/> Significant Operational Decision | <input type="checkbox"/> Administrative Decision |
| Approximate value | <input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000 | <input checked="" type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000 | <input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 |
| Director¹ | Director of City Development and Director of Communities, Housing and Environment | | |
| Contact person: | James Kilroy | Telephone number: 0113 3787714 | |
| Subject²: | Acquisition of properties at Kingsdale Court, Leeds | | |
| Decision details³: | <p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>Director of City Development has approved terms for the acquisition of property at Kingsdale Court, Leeds.</p> <p>Director of Housing Communities & Environment has approved expenditure for the acquisition from the Housing Revenue Account and that the property be added to the Council's social housing stock.</p> <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>Executive Board on 21 February 2021 approved the purchase of properties at Kingsdale Court and delegated authority to the Director of City Development, and Director of Housing, Communities & Environment to approve terms for the acquisition of further properties by negotiation.</p> <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>Executive Board at its meeting on 21 February 2021 approved a report which detailed all options and considerations for Kingsdale Court. The favoured option was to acquire properties by negotiation.</p> | | |
| Affected wards: | Killingbeck and Seacroft | | |

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

| | |
|--|--|
| | |
| Details of consultation undertaken⁴: | Executive Member - Consultation undertaken as part of the February 2021 Executive Board Report. Member for Communities was fully supportive of the recommendation to acquire properties |
| | Ward Councillors - Consultation undertaken as part of the February 2021 Executive Board Report. All ward members were fully supportive of the recommendation to acquire properties within the subject area |
| | Chief Digital and Information Officer ⁵ |
| | Chief Asset Management and Regeneration Officer ⁶ - consultation and support for the proposals taken out at part of the February 2021 Executive Board report. Approved in accordance with the sub-delegations within the Service. |
| | Others |
| Implementation | Officer accountable, and proposed timescales for implementation James Kilroy , immediate (ref 9EHKC) |
| List of Forthcoming Key Decisions⁷ | Date Added to List:- |
| | If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision |
| | If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____ |
| Publication of report⁸ | If not published for 5 clear working days prior to decision being taken the reason why not possible: |
| | If published late relevant Executive member's approval Signature _____ Date _____ |
| Call In | Is the decision available ⁹ for call-in? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| | If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public: |
| Approval of Decision | Authorised decision maker ¹⁰ James Rogers, Director of Communities, Housing and Environment |
| | Signature _____ Date 20/4/22 |

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.

| | | |
|--|--|----------------------------------|
| |  | |
| | Mark Mills, Head of Asset Management | |
| | Signature  | Date 6 th May 2022 |